

Part A: About the Course

1. Qualification

award and title and, where appropriate, Apprenticeship Standard title and code

BA (Hons) Practical Filmmaking

2. Delivery Partners and Recognition

who delivers this course, where? Is it accredited by any professional bodies?

Campuses/Partners	Recognised/accredited by
MetFilm School – London & Berlin	University of West London

3. Course Description

a short descriptive statement used for publicity (max. 1150 characters)

What will you experience?

BA (Hons) Practical Filmmaking is an immersive, practical and industry focused degree course which will allow you to develop the skills necessary to become a screen professional. This undergraduate course is delivered either full time over two years or over three years

Two-Year and Three-Year Routes

Two-Year Route: Students on the immersive two-year course will complete Level 4 and the first teaching block of Level 5 in their first year. The second teaching block and all of Level 6 will be completed in their second year. The two-year route is available in London and Berlin.

Three-Year Route: Students on the three-year course will have an equally immersive experience in each teaching block, but will have longer breaks in order to provide time for rest, reflection and career development opportunities. The three-year route is available in London only.

MetFilm School teaches in the space where education meets industry, and our pedagogy is designed to prepare you for industry by being taught by screen practitioners in a professional context. The BA (Hons) Practical Filmmaking course has been designed to introduce you to the skills required for screen production within the creative industries. The course will give you a broad range of skills, ranging from analytical thinking to communication, negotiation, and teamwork, which will position you well for potential employment across an array of disciplines. In addition, the immersive filmic experience and study of a broad range of creative, technical and industry skills will equip you with the crucial foundational knowledge to compete in today's constantly evolving and expanding range of media and platforms whether that be film, television or new platforms.

You will gain experience in essential screen disciplines that reflect the real business of screen production through six key themes: Ideas and Story, Character and Performance,

Image and Sound, Post Production and Screen Business. These themes are woven into the modular structure of the course.

Collaboration is critical in screen production, and the course gives you ample opportunity both in curricula and extra curricula projects to understand the nature of collaborative work and how to solve problems and compromise where necessary. You will gain a holistic experience of screen production and industry through a combination of lectures, seminars, reflective practice and self-directed learning and everything you learn will be put into practice through a wide range of exercises and screen productions.

BA (Hons) Practical Filmmaking course operates out of Ealing Studios with support from other parts of the MetFilm group. MetFilm is a leading screen organisation with a mission to bridge industry and education, which means students studying at MetFilm School have access to a wealth of expertise from working media professionals. This includes opportunities for selected students and graduates to work directly on productions for film and TV through MetFilm Production, as well as access to unique job openings which are signposted through MetFilm Futures.

Career preparation and employability skills are integrated throughout the course in the form of presentations, practical workshops and mentoring sessions which will be used to develop your presentation skills and online profiles.

MetFilm Futures is a dedicated career support team that helps students and graduates navigate their path into industry in the following ways:

- informing students and alumni about permanent and freelance job opportunities, internships and placements
- organising masterclasses and career workshops with professional industry guest speakers
- helping you raise your profiles by promoting your short films, TV projects and web series
- advising on film and video strategy
- festival logistics and entry requirements
- developing career skills such as networking, pitching and social media profiles

4. Course Structure Diagram

a visual overview of the programme of study

The course is delivered through the modules listed below. All modules are worth 20 credits unless stated. Modules marked with a single asterisk* are shared with the BA (Hons) Screen Acting course.

Level is colour coded by the shade of the box. Text is colour coded against the type of module – **Ideas and Story (incorporating screen-writing) in burgundy**; **Character and Performance (incorporating directing) in green**; **Image and Sound (incorporating cinematography) in pink**; and **Post Production in purple**; and **Screen Business and Integrated Production modules in blue**.

Level 4: Foundation – Developing Concepts and Skills

Ideas and Story *	20 credits	MA401120
Screen Business and Integrated Production (Fiction)	20 credits	MA401150

Character and Performance I *	20 credits	MA401100
Image and Sound I	20 credits	MA401130
Post Production I *	20 credits	MA401140
Screen Business and Integrated Production (Short Form)	20 credits	MA401160

Exit qualification (120 credits):
Certificate of Higher Education (Cert HE) in Practical Filmmaking

Level 5: Integration – Forms and Formats

Ideas and Story II	20 credits	MA50243E
Character and Performance II	20 credits	MA50244E
Image and Sound II	20 credits	MA50247E
Post Production II	20 credits	MA50245E
Screen Business and Integrated Production (Episodic)	20 credits	MA50242E
Screen Business and Integrated Production (Factual)	20 credits	MA50248E

Exit qualification (240 credits):
Diploma of Higher Education (Dip HE) in Practical Filmmaking

Level 6: Synthesis – Creative Practice

Elective 1: <ul style="list-style-type: none"> ○ Screenwriting ○ Directing ○ Cinematography ○ Post Production III ○ Producing 	20 credits	MA60121E MA60122E MA60128O MA60123E MA60172O
Elective 2: <ul style="list-style-type: none"> ○ Screenwriting ○ Directing ○ Cinematography ○ Post Production III ○ Producing 	20 credits	MA60121E MA60122E MA60128O MA60123E MA60172O
Screen Business and Integrated Production (Long Form)	20 credits	MA60120E
Creative Development	20 credits	MA60124E
Graduation Project	40 credits	MA60127O

Exit qualification (360 credits):
BA (Hons) Practical Filmmaking

5. Course Aims and Content by Level

what is this course all about and how does it build and develop over time?

Aims

BA (Hons) Practical Filmmaking aims to enable you to:

- To be technically assured in all aspects of production and postproduction for film and related media

- To be able to develop, communicate and deliver creative ideas, both working alone and collaboratively as part of a team, displaying a sustained awareness of the ethical implications of film production and working practice
- To engage critically with contemporary industry practice in all its manifestations, recognising how considerations of business and exploitation impact on production, and how different disciplines and roles relate to one another
- To make active and informed use of the theoretical frameworks and contemporary cultural, political and ethical perspectives relevant to their particular discipline
- To become reflective practitioners, dedicated to improving their practice through on-going critical awareness and analysis, so acquiring a systematic understanding of the relationship between theory and practice
- The ability to apply their knowledge, skills and understanding of all aspects of production and postproduction for film and related media, in the creation of completed artefacts, with an assured handling of tools and techniques consistently and ethically delivered using best practice to a standard commensurate with professional work.
- Develop a full range of specific creative, editorial and technical skills applicable to all aspects of film production.
- Acquire in-depth knowledge of the film industry, including inter alia the influence on such factors as the development, production, financing, distribution and successful commercialisation of film.
- Achieve a critical appreciation of the theoretical and historical contexts of the film industry that clearly informs their practice

Learning themes and progression of levels

The course has a modular structure and those modules are underpinned by the six key central learning themes which are relevant to practical filmmaking.

Level Progression

Level 4 offers a foundation in the key concepts and skills required in the telling of screen stories and the historical and industrial contexts with which to utilise your knowledge and skills to maximum effect.

Level 5 allows you the opportunity to integrate the knowledge and skills from Level 4 by applying them to a range of different forms, formats and genres in order to deepen your understanding.

Level 6 provides you with the time and space to explore your own creativity and synthesise your knowledge and skills through your own practice. By allowing you to specialise in specific areas and producing career focused work, you will develop an advanced understanding of the areas you are interested in studying.

Teaching Blocks

Each level is divided into two blocks of teaching which are designed to take you through a range of forms and formats as you progress through the course. Each block consists of subject specific teaching before allowing you to integrate the knowledge and skills learnt through a collaborative production. The six blocks are:

- Visual Storytelling
- Fiction
- Factual
- Episodic
- Long Form

- Graduation

Modules

Level 4: Foundation – Developing Concepts and Skills

Ideas and Story *

20 credits

MA40112O

You will explore why stories are important and how they connect to the human experience by looking at the origin of storytelling, including the influence of myths, fairy tales and literature on modern day screen stories. You will explore the basic principles of storytelling for the screen, analysing what makes ideas compelling, characters memorable and stories meaningful. Through seminars, workshops and practical exercises you will gain knowledge of the basic principles of dramatic storytelling across short forms and the skills to create their own oral, visual and written short form screen stories.

Screen Business and Integrated Production (Fiction)

20 credits

MA40115O

This module gives you a basic overview of the various screen industries, the roles and responsibilities associated with production and the importance of being able to pitch yourself and your ideas in a professional context. You will learn about the key roles and responsibilities within production, and how to effectively manage projects and people. You will explore the processes associated with production, including script breakdowns, scheduling and on-set practices and procedures through a practical filmed exercise

Character and Performance I *

20 credits

MA40110O

Through the interpretation and analysis of scripts and stories, you will be introduced to the role of directing performance and working with actors. As well as understanding the role of the director, you will gain knowledge of how narration, character and performance create dramatic conflict, emotional truth and audience engagement. You will understand how actors prepare and how to get the best performance out of them through the use of a range of techniques and approaches.

Image and Sound I

20 credits

MA40113O

By using references from photography, film and television, you will explore the expressive power of mise-en-scene and analyse the fundamental concepts of image and sound design and its importance to screen storytelling. Through seminars, workshops and practical exercises, you will learn the basic technical skills in camera, lighting and production design, including health and safety implications. You will create a short image and sound narrative using the cinematic language of colour, light, framing, composition, movement, point-of-view and space.

Post Production I *

20 credits

MA40114O

In this module, you will explore how story and meaning are created through the manipulation and juxtaposition of image and sound in post-production. You will experiment with a range of techniques and skills, investigating short form editing and sound design styles that help control and lead the narrative of various short sequences. Through a series of workshops, seminars and exercises you will work with supplied footage to create short form pieces that

will emotionally engage an audience. You will go on to utilise your developing skills on collaborative short form films working in teams.

Screen Business & Integrated Production (Short Form)	20 credits	MA40116O
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In this production module, you will learn about the business of short form storytelling, including current trends, the funding and distribution models for short films and considerations of audience, market and the effect of emerging digital technologies. You will consider length and content in the context of screen businesses, the importance of strong concepts and titles, assessing content from the perspective of audience and the need to constantly seek originality and impact. You will learn about the traditional 'festival film' model and ways in which the festival circuit works and also at the nature of storytelling for the web. You will work in production teams to write, produce, direct and edit a short film, music video or advert.

Level 5: Integration – Forms and Formats

Ideas and Story II	20 credits	MA50243E
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You will explore how storytelling principles apply to factual and episodic storytelling while further developing your writing, analytical, research and communication skills. This module surveys the impact of current social, political, economic, cultural and environmental issues on the development of story ideas. *Ideas and Story (Episodic)* will explore the conventions of storytelling in episodic television. You will research and develop your own ideas as well as having the opportunity to pitch to get into the 'Writer's Room' which will meet over six weeks to 'break' and write the stories for the Screen Business web series productions. In *Ideas and Story (Factual)* you will explore how factual stories are created from real life characters and events. You will have the opportunity to develop one of these ideas to pitch for production.

Character and Performance II	20 credits	MA50244E
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In this module you will be examining a wide range of forms and formats through the lens of the director and storyteller. *Character and Performance (Episodic)* will explore the different approach directors need to take in pre-existing television series, the skills required to work collaboratively with long standing actors and production teams. You will understand the demands of the fast paced and dynamic turnaround required in episodic television in practical exercises working in teams. In contrast to this approach, *Character and Performance (Factual)* will advance your understanding of character and truth in the development of interview techniques. You will research and interview a 'real' character and understand how to frame a narrative within the non fiction form.

Image and Sound II	20 credits	MA50247E
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You will apply your knowledge, skills and understanding in image and sound to factual and episodic storytelling as well as examining the various conventions, practices and processes in relation to both forms in the production of filmed exercises. You will explore the planned approach to image and sound in episodic television and understand the meticulous preparation required to maintain consistency of style across episodes in both lighting and camera. In *Image and Sound (Factual)*, you will analyse and practice the skills

required to capture action both visually and sonically in unpredictable shooting environments in factual

Post Production II	20 credits	MA50245E
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You will explore factual and episodic storytelling and the role of the editor and sound designer in creating and shaping a story within these two forms. By looking at the various genres of reality and documentary in *Post Production (Factual)*, you will understand how the story is created in the edit in the factual form. In *Post Production (Episodic)* you will analyse the creative storytelling choices on offer in episodic visual and sound rushes and further develop your skills in manipulating narrative structure and storytelling through postproduction.

Screen Business and Integrated Production (Factual)	20 credits	MA50248E
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In this production module you will explore the business of factual storytelling, including the commercial landscape of financing and distribution, and the legal and ethical considerations associated with producing true-life screen content. You will learn about the contrasting business models for one-off authored documentaries for cinema and television screening, the primacy of strands in television and the commercial and contractual issues raised by “constructing” reality into factual and entertainment formats. You will also examine the essential role of social media and the web in expanding screen content and as a potential funding and exhibition space. You will learn how to develop your careers in factual film and programme making. All this knowledge, and that learnt in the previous modules, will be employed to work in teams to develop and produce your own factual productions.

Screen Business and Integrated Production (Episodic)	20 credits	MA50242E
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In this production module you will examine all aspects of the business of episodic storytelling, including commissioning structures, formats and genres, as well as examining the career opportunities available in small screen production. You will gain insight into the economics and logistics of episodic story production and delivery, the role of showrunners and executive producers, the creation and maintenance of the essential ‘series bible’ and building audience awareness and loyalty. Your understanding of the episodic form will be applied in the production of web series where you will work in production teams on episodes created in the ‘Writer’s Room’ and guided by the Showrunner/Executive Producer.

Level 6: Synthesis – Creative Practice

Screenwriting (optional)	20 credits	MA60121E
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This module explores long-form storytelling and the various practical and professional requirements for screenwriters in today’s creative industries. You will analyse and explore contemporary screenwriting theory and practice, and discuss the role of the screenwriter in today’s screen industries looking at industry script reports, screenwriting competitions and agents. You will develop and pitch your own feature film idea as well as having the opportunity to pitch an idea for the long form collaborative productions.

Directing (optional)	20 credits	MA60122E
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This optional module synthesises your knowledge of directing and offers an opportunity to test your directing skills in a more professional context. You will explore the role of the director in the 21st century and analyse the skills you need to become a multi skilled director working across platforms. As well as examining the interdisciplinary skills particular to the directorial role across forms, you will advance your skills in working with actors, create more sophisticated filmed performances using visual storytelling and explore your own creative and artistic vision through the exploration of alternative art forms.

Cinematography (optional)	20 credits	MA60128O
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In this optional module you will explore more specialist cinematography techniques and practices as well as the art and craft of the various roles in a professional camera and lighting team. Using advanced skills and techniques, you will develop your ability to control the creative process to enable you to synthesise form and content into an appropriate and distinctive visual style. You will further your understanding of the hierarchy of the camera team and practice that knowledge in more advanced exercises in preparation for the long form productions.

Post Production III (optional)	20 credits	MA60123E
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You will explore post production practices and techniques in greater depth while also understanding the editing processes in long form production. You will apply your knowledge and understanding to critically assess the various workflow challenges of long form programming, understand the different roles and responsibilities within an editing team, whilst evaluating the creative and technical choices available during the stages of post production, including online/offline editing, colour grading, sound design and delivery methods.

Producing (optional)	20 credits	MA60172O
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This module covers the key organisational principles and knowledge that inform the role of producing and production management in today's screen industries. Through seminars, case studies and workshops the module will cover topics including the role of the producer and other members of production teams; business planning, project management and commercial decision-making, development and financing, scheduling, budgeting and production, production finance, working with talent and marketing and distribution.

Screen Business & Integrated Production (Long Form)	20 credits	MA60120E
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You will critically analyse all aspects of long form production models, taking ideas from concept through development and financing to marketing and distribution, including film festivals and alternative distribution methods for film productions. You will explore the production management requirements of the longer form production and develop your understanding of all crew roles from sound mixer to script supervisor. You will have the opportunity to pitch for key heads of department roles and then practice all this knowledge and understanding in producing long form collaborative productions.

Creative Development *	20 credits	MA60124E
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This module gives you the opportunity to understand your own position in relation to the screen industries, set achievable career goals, research opportunities in the workplace and create online profiles. You will enhance your understanding of creative freelance

management and business skills and look at how to write job applications, CV's and utilise your skill set to the best effect. This knowledge and understanding feeds into your choice of graduation project, focusing the type of production and the role you take and helping to advance your careers in the most effective way.

Graduation Project *	40 credits	MA601270
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In this final module, you will demonstrate your knowledge and understanding of visual storytelling for the screen industries through a final graduation project. This module focuses on the development of that project, including the necessary research, concept development, project and distribution plan before leading individually or contributing meaningfully as part of a team in the production of a short film, feature film trailer, documentary, web-series or feature or television script.

6. Course Contact Hours

how much time should I commit to this course?

Learning hours are determined by credits. One credit is worth 10 learning hours, so a 20 credit module is 200 learning hours, a 30 credit module is 300 hours etc. This is the amount of time you should be prepared to commit to each module.

Learning hours are divided into: taught or 'contact' hours (ie the amount of time students spend in contact with academic staff, whether through face-to-face classes or online learning) and independent study (ie the amount of time students are expected to spend on their own study and assessment preparation). Some kinds of learning mix contact time and independent study, for instance presentations or workshops by invited experts, or sessions where you are working in groups on a project but can call on academic staff for advice or feedback on your work so far.

You also have one-to-one time with academic staff in personal tutorials.

7. Course Learning Outcomes

what can I expect to achieve on this course?

Knowledge and Understanding

Level 4	Level 5	Level 6
1. Develop awareness of contemporary industry practice in all its manifestations, recognising how the roles involved in production and distribution impact on their work 2. Develop awareness of the theoretical frameworks and	1. Demonstrate competence in contemporary industry practice in all its manifestations, recognising how the roles involved in production and distribution impact on their work 2. Demonstrate critical awareness of the	1. Engage critically with contemporary industry practice in all its manifestations, recognizing how considerations of business and exploitation impact on production, and how different disciplines and roles relate to one another

contemporary cultural, political and ethical perspectives relevant to the production of TV and Film media	theoretical frameworks and contemporary cultural, political and ethical perspectives relevant to their particular discipline	2. Make active and informed use of the theoretical frameworks and contemporary cultural, political and ethical perspectives relevant to their particular discipline
Relevant Modules <ul style="list-style-type: none"> ○ Ideas & Story I ○ Character & Performance I ○ Image and Sound I ○ Post Production I ○ Screen Business (Fiction) ○ Screen Business (Short Form) 	Relevant Modules <ul style="list-style-type: none"> ○ Ideas and Story II ○ Character and Performance II ○ Image and Sound II ○ Post Production II ○ Screen Business and Integrated Production (Episodic) ○ Screen Business and Integrated Production (Factual) 	Relevant Modules <ul style="list-style-type: none"> ○ Screenwriting ○ Cinematography ○ Directing ○ Post Production III ○ Producing ○ Screen Business & Production Long Form ○ Creative Development ○ Graduation Project

Intellectual skills

Level 4	Level 5	Level 6
<ol style="list-style-type: none"> 1. Demonstrate skills of critical awareness and analysis, creating an understanding of the relationship between theory and practice 2. Develop the skills to communicate and deliver creative ideas in the appropriate format both individually and in collaboration with others 	<ol style="list-style-type: none"> 1. Improve their practice through ongoing critical awareness and analysis, applied to clarifying the relationship between theory and practice 2. Develop, communicate and deliver creative ideas, both working alone and collaboratively as part of a team, displaying awareness of the ethical implications of film production and working practice 	<ol style="list-style-type: none"> 1. Enhance their practice through ongoing critical awareness and analysis, developing a sustained understanding of the relationship between theory and practice 2. Develop, communicate and deliver creative ideas, both working alone and collaboratively as part of a team, displaying a sustained awareness of the ethical implications of film production and working practice
Relevant Modules <ul style="list-style-type: none"> ○ Ideas & Story I ○ Character & Performance I ○ Image and Sound I ○ Post Production I 	Relevant Modules <ul style="list-style-type: none"> ○ Ideas and Story II ○ Character and Performance II ○ Image and Sound II ○ Post Production II 	Relevant Modules <ul style="list-style-type: none"> ○ Screenwriting ○ Cinematography ○ Directing ○ Post Production III ○ Producing

<ul style="list-style-type: none"> ○ Screen Business (Fiction) ○ Screen Business and Integrated Production (Short Form) 	<ul style="list-style-type: none"> ○ Screen Business and Integrated Production (Episodic) ○ Screen Business and Integrated Production (Factual) 	<ul style="list-style-type: none"> ○ Screen Business & Production Long Form ○ Creative Development ○ Graduation Project
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Subject practical skills

Level 4	Level 5	Level 6
<ol style="list-style-type: none"> 1. Develop technical skills in all aspects of production and postproduction for film and related media 2. Develop basic knowledge, skills and understanding of all aspects of production and postproduction for film and related media, applied to the creation of completed artefacts, with a competent handling of tools and techniques consistently and ethically delivered using best practice 	<ol style="list-style-type: none"> 1. Display technical skills in all aspects of production and postproduction for film and related media 2. Develop knowledge, skills and understanding of all aspects of production and postproduction for film and related media, which is applied in the creation of completed artefacts, with a handling of tools and techniques consistently and ethically delivered using best practice to a high standard 	<ol style="list-style-type: none"> 1. Display technical assurance in all aspects of production and postproduction for film and related media 2. Apply their knowledge, skills and understanding of all aspects of production and postproduction for film and related media, in the creation of completed artefacts, with an assured handling of tools and techniques consistently and ethically delivered using best practice to a standard commensurate with professional work
<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Ideas & Story I ○ Character and Performance I ○ Image and Sound I ○ Post Production I ○ Screen Business and Integrated Production (Fiction) ○ Screen Business and Integrated Production (Short Form) 	<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Ideas and Story II ○ Character and Performance II ○ Image and Sound II ○ Post Production II ○ Screen Business and Integrated Production (Episodic) ○ Screen Business and Integrated Production (Factual) 	<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Screenwriting ○ Cinematography ○ Directing ○ Post Production III ○ Producing ○ Screen Business & Production Long Form ○ Creative Development ○ Graduation Project

Transferable skills

Level 4	Level 5	Level 6
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<ol style="list-style-type: none"> 1. Demonstrate a high degree of discipline and reliability as evidenced by attendance, punctuality, fulfilment of obligations to fellow students 2. Express and convey ideas, communicate effectively, give and received feedback constructively, work collaboratively as part of a team, displaying a sustained awareness of the ethical aspects of interpersonal communication 3. Display strong ability to manage, prepare, and organise personal projects and motivate and mobilise others in the successful execution of said project or projects within constraints of time and budget 4. Display a sustained initiative to analyse and resolve problems appropriately and effectively, putting solutions into action, and fully utilising the resources and information available 5. Demonstrate an ability to work creatively by having internalised the technical processes, theoretical underpinnings and cultural and historical references used in creating moving images 	<ol style="list-style-type: none"> 1. Demonstrate a high degree of discipline and reliability as evidenced by attendance, punctuality, fulfilment of obligations to fellow students 2. Express and convey ideas, communicate effectively, give and received feedback constructively, work collaboratively as part of a team, displaying a sustained awareness of the ethical aspects of interpersonal communication 3. Display strong ability to manage, prepare, and organise personal projects and motivate and mobilise others in the successful execution of said project or projects within constraints of time and budget 4. Display a sustained initiative to analyse and resolve problems appropriately and effectively, putting solutions into action, and fully utilising the resources and information available 5. Demonstrate an ability to work creatively by having internalised the technical processes, theoretical underpinnings and cultural and historical references used in creating moving images 	<ol style="list-style-type: none"> 1. Demonstrate a high degree of discipline and reliability as evidenced by attendance, punctuality, fulfilment of obligations to fellow students 2. Express and convey ideas, communicate effectively, give and receive feedback constructively, work collaboratively as part of a team, displaying a sustained awareness of the ethical aspects of interpersonal communication 3. Display strong ability to manage, prepare, and organise personal projects and motivate and mobilise others in the successful execution of said project or projects within constraints of time and budget 4. Display a sustained initiative to analyse and resolve problems appropriately and effectively, putting solutions into action, and fully utilising the resources and information available 5. Demonstrate an ability to work creatively by having internalised the technical processes, theoretical underpinnings and cultural and historical references used in creating moving images
<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Ideas & Story I 	<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Ideas and Story II 	<p>Relevant Modules</p> <ul style="list-style-type: none"> ○ Screenwriting

<ul style="list-style-type: none"> ○ Character and Performance I ○ Image and Sound I ○ Post Production I ○ Screen Business and Integrated Production (Fiction) ○ Screen Business and Integrated Production (Short Form) 	<ul style="list-style-type: none"> ○ Character and Performance II ○ Image and Sound II ○ Post Production II ○ Screen Business and Integrated Production (Episodic) ○ Screen Business and Integrated Production (Factual) 	<ul style="list-style-type: none"> ○ Cinematography ○ Directing ○ Post Production III ○ Producing ○ Screen Business & Production Long Form ○ Creative Development ○ Graduation Project
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8. Learning, Teaching and Assessment Strategies

how will I learn, how will my learning be assessed, and why are these the most appropriate methods?

MetFilm School is committed to providing quality education and practical training in the film, television and related creative industries to an internationally diverse student population with an emphasis on student achievement, practical and immersive learning, industry-relevant professionalism, ethical practice, inclusivity, diversity and collaboration.

MetFilm's School's mission statement: *Educational Excellence and Deep Links to Industry* is supported by the core values of the Teaching and Learning Policy which:

- increases student engagement and learning opportunities
- continuously improves the quality and range of curriculum delivery
- ensures industry practice is embedded in teaching practice
- enhances the relationship between practice and theory across the curriculum
- raises the level and standard of student progression and achievement
- encourages the philosophy of life-long learning amongst tutors and students
- promotes a high-quality teaching experience that recognises the individual needs of each student
- provides resources appropriate to the intended learning outcomes on a fair and equitable basis

How students will learn

MetFilm School believes that through a process of *reflective practice and learning*, you will be able to demonstrate an understanding of the key concepts of performance for the screen through the creative application of the latest screen industry skills. MetFilm School applies the "do, review, learn, apply" modification to Kolb's (Kolb, D.A. 1984) model of experiential learning to recognise that knowledge can be applied across a number of situations and to allow the linking of one learning cycle to another. This facilitates the scaffolding of experiential learning across the curriculum. We encourage students and professionals from the screen industries to interact and learn from each other through practice and participation. This approach fosters your ability to reflect on your own learning and understand your own strengths and weaknesses.

Teaching Methodology

MetFilm School utilises a wide range of teaching methods underpinned by the policy of ensuring all students are engaged and can achieve the learning outcomes and consequently the assessment through the teaching. Our concept of '*Do, Reflect, Learn, Apply*' is realised in the way we teach, the majority of sessions are delivered as workshops or seminars which promote active participatory learning through discussions and practical exercises. These

exercises are often designed as collaborative activities that encourage teamwork and communication skills in attempting to achieve collective goals.

Practical teaching is underpinned by theoretical frameworks and concepts which are integrated through the curriculum delivered through a mixture of screenings, lectures and seminars and which allow you to explore the relationship between theory, industry convention and practice. Student-led presentations and seminars allow you to remain active leaders and participators in your own learning and allow you to construct meaning through your activity.

Module study across the course involves a diverse range of teaching methods designed to suit a variety of learning types including:

- seminars in smaller groups
- lectures
- practical group work
- presentations – pitching and auditions
- production work – collaborating with other BA students on filmed work
- formative feedback through critiques / screening and reflective sessions – to provide formative feedback and to develop presentation skills
- peer review
- tutorials – small group tutorials and 1:1's
- enhancement activities – visiting speakers, masterclasses, industry activity outside of the course

Our lesson plans, curriculum and teaching resources will ensure content, materials and choices reflect the world we live in in relation to diversity and equality.

How we assess

We use a wide range of different types of assessment throughout your course which include portfolios, performance, research presentations, auditions, reflective work. The two types of assessment throughout the course are:

Summative: Summative assessment is designed to evaluate your learning at the end of a module by comparing it against a defined benchmark. It is used to measure your progress at each level and at Level 5 and Level 6 will contribute towards the final grade for your course. Feedback includes commentary and guidance and areas for improvement and is related to how successfully you have met the learning outcomes.

Examples of summative assessment on the course are:

- Portfolios
- Reflective Work
- Filmed work
- Pitches
- Research Presentations

Assessment activity often takes place in the classroom through the creation and development of practical work which is reviewed by peers and tutors in a formative setting through the module.

Formative: On-going formative assessment is designed to help monitor your learning throughout the modules and provide feedback that enables you to improve your learning. It can take various forms and helps you identify strengths and weaknesses and address problems. Formative feedback can come from both tutors and fellow students and is a hugely important part of your learning journey.

Examples of formative assessment on the course are:

- Screenings
- Peer review
- Tutorials
- Mentoring

Progression of assessment

Level 4: Foundation – Developing Concepts and Skills

Level 4 offers a foundation in the key concepts and skills required in screen production. You will have guidance and support from tutors as you develop the skills necessary to develop your knowledge and critical evaluation of the screen industries. You are expected to use independent study time to develop and practice your skills further with set homework. There will be more intensive teaching hours in some modules and more guided support throughout the level allowing you to gain experience and knowledge working with your tutors closely.

During Level 4 and Level 5 of the course, scheduled review days take place on the final day of most modules which is a place for you to demonstrate your learning and how you are meeting the learning outcomes through assessment. You will then have an opportunity to gain formative peer and tutor feedback which informs any further revisions to the work before your final submission.

At Level 4, you will have one piece of summative assessment every module as well as reading and viewing. You will be summatively assessed on your preparation or evaluation of your work for example a portfolio, critical analysis or a peer review. This puts the focus on the importance of process at Level 4 and not the end result which is fair and transparent and also a reflection of the importance of preparation and evaluation in the screen industries.

Students will enroll on the course with varying abilities and experience and so by mostly removing assessment of the artefact at Level 4, we can ensure a level playing field for all, giving everyone the same advantage and ability to succeed demonstrating our commitment to inclusivity.

Level 5: Integration – Forms and Formats

Level 5 allows you the opportunity to apply and integrate the knowledge and skills gained at Level 4 and take more responsibility for your learning journey. You will be provided with opportunities to extend your depth of learning underpinned by self and peer evaluation. You will also develop your own professional practice through the further development of industry awareness.

At Level 5, you will work more independently on your assessment in the creation of portfolios of work which will be submitted for summative assessment at the end of each half of Level 5 (ie one portfolio for Level 5 Episodic and one portfolio for Level 5 Factual). You will generate work through each module and there will be a mid point formative assessment point for feedback. This approach is designed to allow you more independence in your activity but also to mitigate against any issues with assessment submission during the fast paced two weekly delivery.

As you progress to Level 5 and develop your knowledge and understanding, your practical skills and critical thinking, there is an increase in the summative assessment of the artefact

(a performance or filmed piece of work) as well as a focus on research skills across a wide range of forms of content. You will continue to engage in independent study and work outside of the teaching space. The assessment amount increases to two pieces per Level 5 module.

Level 6: Synthesis – Creative Practice

Level 6 provides you with the time and space to explore your own creativity and synthesise your knowledge and skills through your own practice. You will be given greater autonomy as a learner and more opportunities to focus on your future direction and career. In the curriculum, there is specific career development during Level 6 modules and 'Creative Development' where you will develop CV's and on line profiles.

There will be more focus on independent thinking and a demand for increased autonomy as well as a requirement to demonstrate more complex problem-solving skills. You will be summatively assessed across two pieces of work but an increase in complexity and word count reflects the demands of Level 6 thinking and knowledge.

The Reflective Learner

An essential aim of the BA Practical Filmmaking course is that you are supported to develop and practice as reflective learners. You are encouraged to document your learning journey and processes adopting a reflective approach and this concept is realised in a number of assessments. Being a reflective learner will enhance your skillset and your employability as you develop a mature understanding of your personal and professional development, as well as the relationship between creativity and current industry best practice.

One of the pillars of reflective learning on the course is peer review. You will develop your ability to give and receive constructive feedback through this process which will inform your own work and is an important part of your career development as a screen practitioner. The peer review process will be integrated into many of the BA Practical Filmmaking modules as part of summative and formative feedback.

You will have both individual and group tutorials on the course which will be a part of personal and professional development. Some tutorials will fall within modules and focus on course work or projects and some will be personal tutorials. Personal tutorials may be individual or group and they will ask you to reflect on your learning journey, consider how you can reach your career and personal goals and to think critically about what you need to do to achieve those goals.

Pre-Induction Course

The pre-induction course was developed in 2013 and it has continued to be a success for new students as well as being noted as an element of 'Good Practice' by the QAA (Quality Assurance Agency). The course begins six weeks before the start of the BA and gives you the opportunity to meet other students virtually, set up online identities, engage in discussion forums and explore reading and viewing mini-assignments.

BA Practical Filmmaking students will be enrolled on the Pre-Induction course online via Moodle, our virtual learning environment, which comprises readings and exercises designed to prepare you for BA level work. By the end of the Pre-Induction course our aim is that you will have an idea of the educational philosophy of MetFilm School, and an understanding of the level of reading and creative thinking involved in the BA course. We hope to encourage you to contribute to the forum where you can share and comment on work, the work of others and discuss current creative and industry issues.

9. Formal and Informal Links with External Organisations / Industrial Partners *what opportunities are there for me to interact with professional contacts?*

MetFilm Production

MetFilm School has strong industry links through its integrated production company, MetFilm Production, an independent production company making high-quality fiction and documentary film for theatrical and television audiences worldwide. Together with sister companies, MetFilm Sales, and the School, we provide a synergistic environment for both established and emerging talent.

This works to the benefit of students in many ways, including student access to working professionals as tutors and mentors on a formal and informal basis; the opportunity to work on professional “live” projects brought into the teaching environment; cutting edge technology, and professional networking. Graduates work in multiple roles across all productions. For example, there are (at the time of writing) 15 graduates credited on 23 *Walks*, currently in production with Dave Johns and Alison Steadman, out of a crew of around 30, including roles such as 1st AD, 3rd AD, Assistant Producer, Script Supervisor, 2nd AC and DIT.

Thriller documentary *Last Breath*, was released in April 2019. Other recent releases include comedy *Swimming with Men*, starring Rob Brydon and directed by Oliver Parker. Feature documentary *Sour Grapes* and the award-winning *How to Change the World* premiered at Hot Docs and Sundance respectively.

Previous films include hit comedy *The Infidel* starring Omid Djalili, Grierson-winner *Deep Water, French Film* starring Hugh Bonneville, Sarah Gavron’s *Village at The End of the Word*, Jeanie Finlay’s *The Great Hip Hop Hoax*.

MetFilm Futures

MetFilm Futures is dedicated to developing the careers and employability of MetFilm School students and graduates. Its activities include weekly Career Surgeries, a jobs board, work experience and internship opportunities, CV and showreel advice sessions, Industry Seminars and Masterclasses, support for student films at festivals and beyond and publications including the recent ‘Career Guide: How to Get a Job’.

Partners and Core Relationships

The BA Practical Filmmaking Course design incorporates the latest industry developments in line with the broader discussion about the sustainability of the UK screen industries in line with the government’s White Paper recommendation that the Higher Education sector should strengthen its links with industry,

In 2012, Met Film School was voted prestigious membership in CILECT (Centre International de Liaison des Ecoles de Cinéma e de Télévision), the global organization of leading film and television schools, for its exceptional level of educational provision. Founded in 1955, CILECT now comprises over 160 audio-visual educational institutions from sixty countries across every continent. CILECT remains committed to maintaining the highest possible educational standards of audio-visual teaching and learning in its member schools, and strives to be a key factor in the contribution to the major cultural and communication processes around the world.

The BA (Hons) Practical Filmmaking is endorsed by ScreenSkills as a Tick course, which is an indication of quality and industry relevance. Only courses with the strongest links to industry and that keep up with the rapid pace of change in industry can achieve this kite mark of quality.

Industry Links

Met Film School engages with our industry partners and relationships in a variety of ways. Industry professionals teach on our accredited courses, and we invite distinguished filmmakers and media professionals to give master classes at the school on a regular basis. Industry guests speak informally, talk-show style, about their career experiences.

Guests to date have included Asif Kapadia (*Senna*), cinematographers Chung-hoon Chung and Oliver Stapleton, documentary filmmaker Kim Longinotto (*Pink Saris*), Showrunner Armando Iannucci (*Veep*, *The Thick of It*), media professionals Bruce Daisley (Twitter) and Lucy Banks (Google), Bryan Cranston (*Breaking Bad*), Pawel Pawlikowski (Oscar winning *Ida*), James Marsh (*The Theory of Everything*), Sandra Hebron (former Creative Director of the London Film Festival), Frank Spotnitz (Executive Producer of the *X-Files*), Noel Clarke (*Dr. Who*, *Kidulthood*), Nicole Taylor (*The C Word*), Paul Webster (*Atonement*, *Motorcycle Diaries*, *Locke*), Andy Serkis (*Lord of the Rings* trilogy), and Stephen Frears (*The Queen*, *Dirty Pretty Things*).

10. Admissions Criteria

what qualifications and experience do I need to get onto the course?

18 to 20 Year Olds (UK, EU & Non EU students)

- All enquiries pertaining to the BA program will be fielded by the MFS Admissions Team. Anybody approaching UWL directly will be directed to the MFS.
- Students aged 18-20 will be directed to apply through UCAS (www.ucas.com) as their first step.
- Students will be required to show that they have achieved a minimum of 64 points at A Level or an equivalent academic qualification.
- All students are obliged to take the MetFilm School 6-week online pre-induction course alongside BA Practical Filmmaking students, to prepare them for academic study at Level 4.
- Once the UCAS application has been received, the MFS Admissions Team will review any applications and successful candidates will be invited to submit a secondary application directly to MFS.
- Once secondary applications have been reviewed, MFS will invite students to a formal interview at MetFilm School which will involve a script read.
- Applicants will be encouraged to bring to interview a creative project they have worked on to supplement their application material.

Mature Students

- Mature students are aged 21 years or over on the day the course starts.
- The application process will be identical for mature students apart from the academic entry requirements.
- Mature students are not required to provide any evidence of academic qualifications and will be judged based on the UCAS and MFS application, any experience and the subsequent interview.

Recognition of Prior Learning (RPL) leading to Advanced Standing

- Students who have studied before or hold a professional qualification may be able to start at a stage of the course later than the normal entry point or get exemption from certain modules, so reducing the duration of the course. This is also known as Advanced Standing.
- Students returning to complete the BA Course after exiting MetFilm School with a Cert HE or Dip HE must also apply through the RPL process.
- MetFilm School RPL applications are handled by the Deputy Director of MetFilm School in line with University of West London regulations.

Interviews

- Interviews will be conducted by a member of the Admissions Team and/or Course Leader
- Phone or Skype interviews will be conducted for students unable to visit the school.

IELTS Score for International Students (including the minimum score in all elements)	6.5
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11. Student Support Arrangements, including 'in-company' support for Apprenticeships and PDP

what kinds of academic and pastoral support and advice are available?

Student Support

Throughout your course of study, you will have access to a variety of sources of support depending on individual circumstances and needs. In addition to the Course Leader and your personal tutor, you will have opportunities to discuss academic progress, learning and career objectives with relevant teaching staff.

Apart from the school's support framework, which encompasses course leaders, module leaders and personal tutors, the school has a registered counsellor who is on site one day per week at the Ealing campus and available for Skype tutorials.

In exceptional cases students may be referred to UWL to access welfare and wellbeing services. These services and programmes are coordinated through the Student Services Team. In addition, MetFilm School works regularly with local, external organisations to provide resources to students and training to teaching staff.

During the first week of the programme you will go through a formal orientation to MetFilm School and the BA Practical Filmmaking Course. At this time, you will be given all relevant course materials, as well as an induction to school resources, staff and relevant departments. There will be scheduled Student Programme Meetings during each phase of the BA Practical Filmmaking course. The purpose of these meetings is to share information about the programme, garner student feedback on specific aspects of the course, address any issues or concerns, and develop an action plan around the meeting outcomes. BA Practical Filmmaking students will also be able to elect one member of their cohort to sit on the BA Course Committee, as well as the wider undergraduate and post graduate Student Representative Committee, which meets every eight weeks. Student representatives also sit on our wider governance structure including the Academic Board and the Academic Quality Committee.

Our *Student Alumni Programme* was launched in October 2018 and supports current students and graduates in their career development. Recognising that we have active graduates working across the creative industries in both entrepreneurial and professional

roles, the alumni project connects current students to graduates working in the industry to build networking opportunities.

University of West London

Students enrolled in the BA (Hons) Practical Filmmaking Programme will be jointly enrolled with University of West London (UWL) and MetFilm School. You will be introduced to UWL during the first week when you visit the St. Mary's Road campus to tour the main facilities and visit the library. You will have access to some of UWL's student support framework, which include the following services:

- Library Services
- Student Union

12. Assessment Matrix

a list of all the assessments on the course, along with how much they count for and where they come in the year.

Module Title and Code	Core or Option	Credit	Assessment Type	Weighting (%)	Overall pass mark	Minimum %	Submission Week (indicative)
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Level 4: Foundation

Ideas and Story I	C	20	Written assignment	100%	40%	N/A	5
Screen Business (Fiction)	C	20	Portfolio	100%	40%	N/A	10
Character Performance I	C	20	Artefact	100%	40%	N/A	14
Image and Sound I	C	20	Portfolio	100%	40%	N/A	
Post Production I	C	20	Written assignment	100%	40%	N/A	20
Screen Business and Integrated Production (Short Form)	C	20	Oral assignment	100%	40%	N/A	25

Level 5: Integration – Episodic block and Factual block

Ideas and Story II A1	C	20	Written assignment	50%	40%	N/A	41 End of block submission
Ideas and Story II A2	C		Written assignment	50%	40%	N/A	56 End of block submission
Character and Performance II A1	C	20	Artefact	50%	40%	N/A	41
Character and Performance II A2	C		Written assignment	50%	40%	N/A	56

Image and Sound II A1	C	20	Written assignment	50%	40%	N/A	56
Image and Sound II A2	C		Artefact	50%	40%	N/A	56
Post Production A1	C	20	Artefact	50%	40%	N/A	41
Post Production A2			Artefact	50%	40%	N/A	56
Screen Business and Integrated Production (Episodic) (MA50242E)	C	20	Oral assignment	50%	40%	N/A	41
Screen Business and Integrated Production (Episodic) (MA50242E)	C		Written assignment	50%	40%	N/A	41
Screen Business and Integrated Production (Factual) A1	C	20	Portfolio	100%	40%	N/A	56

Level 6: Synthesis

Elective I A1	C	20	Artefact	60%	40%	N/A	60
Elective I A2			Written assignment	40%	40%	N/A	60
Elective II A1	C	20	Artefact	60%	40%	N/A	65
Elective II A2	C		Written assignment	40%	40%	N/A	65
Screen Business and Integrated Production (Long Form) A1	C	20	Oral assignment	40%	40%	N/A	72
Screen Business and Integrated Production (Long Form) A2	C		Written assignment	30%	40%	N/A	74
Screen Business and Integrated Production (Long Form) A2	C		Practical	30%	40%	N/A	74
Creative Development A1	C	20	Written assignment	50%	40%	N/A	78
Creative Development A2	C		Written assignment	50%	40%	N/A	78
Graduation Project A1)	C	40	Portfolio	25%	40%	N/A	88
Graduation Project A2	C		Artefact	50%	40%	N/A	88

Graduation Project A3	C		Written assignment	25%	40%	N/A	88
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13. External Examiner Arrangements *who checks the standards and quality of the course?*

Kate Iles is our External Examiner and began in September 2019.

Part B: Key Information

1.	Awarding Institution	University of West London		
2.	UWL School/College	LSFMD		
4.	Academic Partners and type of arrangement	Validated Provision		
5.	Course recognised by	N/A		
6.	Sites of delivery	MetFilm School Ealing Studios, Ealing Green, London W5 5EP and BUFA Studios, Overlandersrasse, Berlin, Germany		
7.	Modes and duration of delivery	Full Time, over 2 years or 3 years, in London Full Time, over 2 years, in Berlin		
8.	Sequencing	September only start		
9.	Final enrollable award(s)	BA (Hons)		
10.	Level of final award	6		
11.	Credit for final award (CATS and ECTS)	360 CATS 180 ECTS		
12.	Exit awards and credits	Cert HE, 120 credits Dip HE, 240 credits		
13.	UCAS code(s) (UG programmes)	Institution Code: M73 Course Code (2 Year): WW60 Course Code (3 Year): J2A7		
14.	QAA Subject Benchmarking Statement	Communication, Media, Film and Cultural Studies		
15.	Apprenticeship Standard title and code	N/A		
16.	Course-specific Regulations			
17.	Language of study	English		
18.	Original approval Date	July 2015	Last Revision Date	May 2019

Part C: Record of Approved Modifications

Use the following table to list all modifications made to the programme between Validation/Review events. Add rows as necessary.

Approved Modifications to Course Specification since Validation/last review

Course Spec Title	Module Level and title	Brief Outline of Modification	Approval by School/College Quality Committee	Approval effective from	Student cohort affected
BA (Hons) Practical Filmmaking	4,5,6	Assessment strategy modified	October 2017	October 2017	Students entering Level 4 AY 2018/19 And Level 5 AY 2018/19
BA (Hons) Practical Filmmaking	4,5,6	Major Modification Level 6 Producing Assessment weightings changed	July 2019	September 2019	Students entering Level 4,5,6 AY 2019/20